



Institution accreditation valid from 2025  
by the Ministry of Education (IEQAS)

2025 Spring

# Konkuk University Graduate School Admission Guidelines For International Students

Center for International Student Services



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# 1. Outline of Admissions for New International Students

## 1.1. Important Notes

### Notes Regarding Internet Application Submission

- Please check your eligibility (qualifications – nationality, academic background, language proficiency, etc.) before you apply for our school.
- Application to Graduate School is only available through online (Uwayapply).
- Submission is fully completed when all processes including membership registration, drafting of application, and payment of application fee are done at UWAY website ([www.uwayapply.com](http://www.uwayapply.com)) before the internet application deadline.
- Payment options for the application fee are account transfer or credit card; certain credit cards may not work for some countries, so be sure to check whether your card is available or not.
- **All application information will be updated on International Graduate School Admission homepage([ciss.konkuk.ac.kr](http://ciss.konkuk.ac.kr)). Please check regularly for important notices.**
- **All communication concerning application will be made via e-mail. Before submitting your application, please check if you have entered your correct e-mail address. Please keep in mind that you will be held responsible for any disadvantages if you enter an incorrect e-mail address.**
- In addition to e-mail, please enter exact information (phone number, home address, etc.).
- After the application deadline, you will not be able to change or cancel your application nor receive a refund of the application fee.
- **If false information is found on your application or if your academic background proves to be insufficient (i.e., completion of unaccredited university in the corresponding country), admission will be revoked regardless of your academic status (before or after admission, including graduation).**

### Notes for Submitting Application Materials

- Before the deadline, you must upload documents in PDFs on application site. Also submit all application materials to the Office of International Affairs. It is recommended to submit them by post.
- Be sure to prepare all application materials according to the detailed guidelines (p. 14)
- If the submitted application materials are inadequate or insufficient, your application will be classified as “disqualified” and evaluation by the department will not be conducted.
- **If any part of your application materials is found to be counterfeit (i.e., false), admission will be revoked regardless of your academic status (before or after admission, including graduation).**

Please read carefully the above content as well as the notes for each section before applying to KU. In case issues not described in the application guideline arise, they will be resolved by the Admissions Committee of the KU Graduate School.

### APPLICATION FEES :

Every applicant should pay relevant fees upon application (foreign resident may make a payment by credit card only.)

CATEGORY	BASIC FEE	ADDITIONAL FEE	TOTAL COST
All departments	100,000 KRW	5,000 KRW	105,000 KRW

## 1.2. Contact Information

ADDRESS	PHONE NUMBER	WEBSITE / E-MAIL
Center for International Student Services, (#105, Law School Bldg.) Office of International Affairs, Konkuk University 120 Neungdong-ro, Gwangjin-gu, Seoul 05029 Republic of Korea	+82-2-2049-6204	<a href="http://ciss.konkuk.ac.kr/">http://ciss.konkuk.ac.kr/</a> <a href="mailto:iadmissions@konkuk.ac.kr">iadmissions@konkuk.ac.kr</a>

## 1.3. 2025 Spring Semester General Admissions Outline

PROCESS	DATES AND DETAILS
APPLICATION (ONLINE)	<p>September 12(Thu), 2024 at 9:30 a.m. – October 10(Thu), 2024 at 5 p.m.</p> <ul style="list-style-type: none"> <li>All prospective students should apply online. The link to online application is <a href="http://www.uwayapply.com">http://www.uwayapply.com</a></li> </ul>
APPLICANT'S E-MAIL VERIFICATION (IMPORTANT)	<p>October 21(Mon), 2024 at 2 p.m. and onwards</p> <ul style="list-style-type: none"> <li>Once you complete the online application, we will send a verification message to the applicant's e-mail in the application system. If you DO NOT receive an e-mail from us, please send your correct e-mail address to <a href="mailto:iadmissions@konkuk.ac.kr">iadmissions@konkuk.ac.kr</a>. (If you receive the e-mail, you don't have to e-mail us.)</li> </ul>
APPLICATION MATERIALS (DOCUMENTS) UP-LOAD & SUBMISSION	<p>September 12(Thu), 2024 at 9:30 a.m. October 11(Fri), 2024 at 5 p.m.  <b>*Application materials should be arrived at our office by October 11, 2024.</b></p> <ul style="list-style-type: none"> <li>After completing the online application, all applicants should submit the required documents along with a hard copy of the application (i.e., printout) to the Office of International Affairs.</li> <li>It is recommended to submit your application materials via post.</li> </ul>
DOCUMENT REVIEW	<ul style="list-style-type: none"> <li>All departments will assess the applicants based on their submitted documents and select accordingly.</li> <li>Some programs, such as art-related majors, may require an additional interview and/or a performance assessment.</li> </ul>
INTERVIEWS AND PERFORMANCE ASSESSMENT	<p>November 8(Fri), 2024 or November 9(Sat), 2024</p> <ul style="list-style-type: none"> <li>Interview locations and times for each department will be announced in the department you are applying for in the future.</li> <li>Some departments will require you to bring additional materials or portfolios on the day of the interview.</li> <li>Interviews are skipped for departments that do not have an interview notice in advance.</li> </ul>
ANNOUNCEMENT OF ADMITTED STUDENTS	<p>December 10(Tue), 2024 at 4 p.m.</p> <ul style="list-style-type: none"> <li>A list of admitted students will be announced online on our website(<a href="http://ciss.konkuk.ac.kr/">http://ciss.konkuk.ac.kr/</a>).</li> <li>Please note that individual notifications will not be made.</li> </ul>
REGISTRATION	<p>On January 2(Thu) – 8(Wed), 2025</p> <ul style="list-style-type: none"> <li>Make Full tuition payment, through Shinhan Bank (Korea)</li> <li>Basically, overseas remittance is not possible, but it may be possible for certain Shinhan Bank branches overseas. Please consult with the branch near you to find out if this option is available.</li> </ul>
FINANCIAL DOCUMENTS	<p>January 2(Thu), - January 17(Fri), 2025</p> <ul style="list-style-type: none"> <li>Submit Certificate Deposit (Original copy), bank balance of KRW 20,000,000.</li> </ul>
ON-CAMPUS HOUSING (DORMITORY) APPLICATION	<p>In January, 2025 (Schedule will be announced on KU:L HOUSE website.)</p> <ul style="list-style-type: none"> <li>Please refer to the KU:L HOUSE's English/Chinese website (<a href="http://kulhouse.konkuk.ac.kr">http://kulhouse.konkuk.ac.kr</a>)</li> </ul>
CERTIFICATE OF ADMISSIONS	<ul style="list-style-type: none"> <li><b>Certificate of Admission</b> will be distributed in January - February 2025.</li> </ul>
STUDENT ID No. NOTIFICATION	<ul style="list-style-type: none"> <li>Your official student ID No. will be notified via e-mail in mid-February 2025.</li> <li>* <b>Center for International Student Services:</b> <a href="http://ciss.konkuk.ac.kr/">http://ciss.konkuk.ac.kr/</a></li> </ul>
COURSE REGISTRATION	<ul style="list-style-type: none"> <li>In August 2025 (Detailed schedule will be noticed via e-mail.)</li> <li>* <b>Graduate School website:</b> <a href="http://grad.konkuk.ac.kr">http://grad.konkuk.ac.kr</a></li> </ul>
DOCUMENT SUPPLEMENTATION (For Graduate-to-be)	<p>Until February 24(Mon), 2025</p> <ul style="list-style-type: none"> <li>If you are an admitted student who was a <b>graduate-to-be</b> at the application stage, you should submit your <b>"notarized" final transcript (or Original Copy written in English) &amp; final certificate of degree which has been officially "certified" by the Korean Consulate or "apostilled."</b></li> </ul>
2025 SPRING SEMESTER COMMENCEMENT	<p>March 4(Tue), 2025</p>

\* This schedule is subject to change and announcements will be relayed via e-mail in case changes occur.

\* Basically, all announcements will be delivered via e-mail.



## 1.4. Quota & Eligibility

### | QUOTA |

A limited number of students are admitted to each department and program.

### | ELIGIBILITY |

CATEGORY		NOTES
PRE-REQUISITE	NATIONALITY	<ul style="list-style-type: none"> <li>The applicant <b>must meet one of the following nationality requirements.</b> <ul style="list-style-type: none"> <li>A foreigner whose parents are both foreigners. The applicant and his/her parents cannot possess Korean citizenship.</li> <li>A person who has completed all levels of education equivalent to elementary, junior high, high school, and undergraduate school in a foreign country</li> </ul> </li> </ul>
	LANGUAGE PROFICIENCY	<ul style="list-style-type: none"> <li>The applicant <b>must meet one of the following language proficiency requirements.</b> <ul style="list-style-type: none"> <li>TOPIK (Korean language proficiency test) (PBT&amp;IBT) <b>Level 3 or higher</b></li> <li>Completed Korean language level 3 or higher at Konkuk University (Seoul) Language Institute</li> <li><b>A certain level of official test of English language proficiency (required)</b> (Minimum of TOEFL 530(CBT 197, iBT 71) / IELTS 5.5 / CEFR B2 / TEPS 600(NEW TEPS 326)</li> </ul> </li> <li><b>* If an applicant can speak only English and no Korean, you must consult with the department before the application is processed to check whether it is possible to study in English or not. If possible, please submit the 'Admission Agreement for Non-Korean Speakers (KUGRD-P6)' with your transcript of the official test of English language proficiency.</b></li> <li><b>In case an applicant does not hold any language certificates (applicable to all divisions):</b> With the study permit and recommendation (KUGRD-P5) and the admission agreement for non-Korean speakers (KUGRD-P6) by a KU professor of the respective department or program, the applicant can be exempted from the language proficiency requirement above mentioned for a certain period at the entrance stage. <b>*KUGRD-P5&amp;P6 standard form should be filled out and signed by KU Professor &amp; Head Professor. Students admitted with study permit and recommendation need to supplement with S-TOPIK level 4(or higher) or an acceptable English language proficiency test score above mentioned for graduation.</b></li> <li><b>Please note that without a Korean(or English) language proficiency test result, it is not possible to get international students' scholarships in the first semester.</b></li> <li><b>Student applied for 97<sup>th</sup> TOPIK test, must submit copy of TOPIK registration at the time of application and the final result by December 20<sup>th</sup> to adjust scholarship if the result mark is higher.</b></li> </ul>
	EXCEPTIONS	<ul style="list-style-type: none"> <li>Please check remarks in '1.5 Departments &amp; Programs'</li> </ul>
MA PROGRAM	REQUIREMENTS	<ul style="list-style-type: none"> <li>A bachelor's degree from an accredited college or university (or a candidate expected to receive a bachelor's degree by February 2025)</li> <li>Educational attainment equivalent to a bachelor's degree approved by the law of the country of residence</li> </ul>
PhD PROGRAM & COMBINED	REQUIREMENTS	<ul style="list-style-type: none"> <li>A master's degree from an accredited college or university (or a candidate expected to receive a master's degree by February 2025)</li> <li>A bachelor's degree and a master's degree from an accredited college or university (or a candidate expected to receive a master's degree by February 2025)</li> <li>Educational attainment equivalent to a master's degree approved by law of the country of residence</li> </ul>

## 1.5. Departments & Programs

HUMANITIES AND SOCIAL SCIENCES		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	Com- bined	
Korean Language & Literature	Korean Language	○	○	○	Applicants should have Korean language ability over level 5 or get recommendation by the department Chair.
	Classical Literature	○	○	○	
	Modern Literature	○	○	○	
	Teaching Korean as a Foreign Language	○	○	○	
English Language & Literature	English Language & Teaching English	○	○	○	
	English Literature	○	○	○	
Japanese Culture & Language	Japanese Culture	○	○	○	
	Japanese Education	○	○	○	
Chinese-Korean Comparative Literature and Linguistics	Chinese-Korean Comparative Literature and Linguistics	○	○	○	
Philosophy	Eastern Philosophy	○	○	○	
	Western Philosophy	○	○	○	
History	Korean History	○	○	○	
	Oriental History	○	○	○	
	Western History	○	○	○	
Geography	Climatology	○	○	○	
	Geography of Regional Information and Contents	○	○	○	
Counseling Psychology	Counseling Psychology	○	○	○	
Education	Curriculum	○	○	○	
	Education Administration · School Management	○	○	○	
	Early Childhood Education	○	○	○	
	Educational Psychology · Gifted Education · Educational Data Science	○	○	○	
Educational Technology	Educational Technology	○	○	○	
Political Science	Comparative Politics	○	○	○	
	Political Thoughts	○	○	○	
	International Politics	○	○	○	
	Korea Politics	○	○	○	
Law	Law	○	○	○	
Public Administration	General Public Administration	○	X	X	
	Public Administration	X	○	○	
	Policy Science	○	○	○	
	Urban & Regional Development	○	○	○	
Economics	Economics	○	○	○	
Business Administration	Operations Management and Management Science	○	○	○	
	Accounting	○	○	○	
	Finance	○	○	○	
	Human Resource Management	○	○	○	
	Marketing	○	○	○	
	Strategy and International Business	○	○	○	

HUMANITIES AND SOCIAL SCIENCES		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	Com- bined	
Business Intelligence	Business Intelligence · MIS	○	○	○	
Management of Technology	Technology Innovation Business Administration	○	○	○	
	National Technology Business Administration	○	○	○	
	Venture Technology Business Administration	○	○	○	
International Trade	International Management	○	○	○	
	International Economics	○	○	○	
	International Commerce	○	○	○	
International Commerce & Business	International Commerce	○	○	○	For students from county(region) below - China - Taiwan - Hong Kong
Food Science & Biotechnology of Animal Resources	Livestock Business Management & Marketing Economics	○	○	○	
Applied Statistics	Applied Statistics	○	○	○	
	Big-Data	○	○	○	
Food Marketing and Safety	Livestock Business Management & Marketing Economics	○	○	○	
Real Estate Studies	Real Estate Policy	○	○	○	
	Real Estate Finance & Investment	○	○	○	
	Real Estate Management	○	○	○	
	Real Estate Construction & Development	○	○	○	
Consumer Information Science	Consumer Information	○	○	○	
	Consumer Retailing Service	○	○	○	
Advanced Industry Fusion	Entrepreneurial of Industry Fusion	○	○	○	
	Venture Management Engineering	○	○	○	
	Technology Commercialization	○	○	○	
Urban Regeneration	Urban Regeneration	○	○	○	
	Urban and Regional Planning	X	○	○	
	Urban Engineering	○	○	○	
Employment Relations	Vocational Education and Training	○	○	○	
	Employment Service Management	○	○	○	
NATURAL SCIENCE		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Biological Science	Botany	○	○	○	
	Zoology	○	○	○	
	Microbiology	○	○	○	
	Biological Science	○	○	○	
Chemistry	Organic Chemistry	○	○	○	
	Biochemistry	○	○	○	
	Inorganic Chemistry	○	○	○	
	Physical Chemistry	○	○	○	
	Analytical Chemistry	○	○	○	
	Advanced Materials	○	○	○	

NATURAL SCIENCE		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Physics	Nuclear & Particle Physics	○	○	○	
	Thermal & Statistical Physics	○	○	○	
	Solid State Physics	○	○	○	
	Applied Physics	○	○	○	
	Quantum phases & devices	○	○	○	
	Advanced Materials	○	○	○	
Mathematics	Mathematics	○	○	○	
Environmental Health Science	Environmental Health Science	○	○	○	
	Eco Smart City	○	○	○	
Stem Cell & Regenerative Biotechnology	Stem Cell & Regenerative Biotechnology	○	○	○	Applicants should contact the department, and your advisor (professor) should be decided in advance.
Advanced Translational Medicine	Translational Stem Cell Medicine	○	○	○	Applicants should contact the department, and your advisor (professor) should be decided in advance.
	Molecular Translational Medicine	○	○	○	
Crop Science	Crop Science	○	○	○	
Bioscience & Biotechnology	Bioscience & Biotechnology	○	○	○	
Mathematics Education	Mathematics Education	○	○	○	
Clothing	Clothing Design & Total Coordination	○	○	○	Applicants should have official test scores of language proficiency tests (Korean or English). *It is not possible to get recommendation from KU professors.
	Fashion Marketing	○	○	○	
	Clothing Construction & Clothing Comfort Science	○	○	○	
KONKUK-KIST Biomedical Science & Technology	Biomedical Science & Technology	○	○	○	Applicants for a MA program should have a six-year bachelor degree (e.g. Medicine or Veterinary Medicine).
	Molecular Aging Biomedical Science	○	○	○	
	Science of Infectious Diseases and Control	○	○	○	
Forestry & Landscape Architecture	Forestry & Landscape Architecture	○	○	○	
Bio & Healing Convergence	Plant Mediated Therapy	○	○	○	
	Animal Assisted Therapy	○	○	○	
Animal Science	Animal Science	○	○	○	
Food Science & Biotechnology of Animal Resources	Food Science of Animal Resources	○	○	○	
	Food Science & Biotechnology	○	○	○	
ENGINEERING		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Chemical Engineering	Chemical Engineering	○	○	○	
	Eco Smart City	○	○	○	
Industrial Engineering	Industrial Engineering	○	○	○	
Electrical Engineering	Electric Machinery & Power Electronics	○	○	○	
	Control & Biomedical Engineering	○	○	○	
	Energy System Engineering	○	○	○	
	Electronic Materials & Sensor	○	○	○	
	Future Mobility	○	○	○	

ENGINEERING		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Electronic Information & Communication Engineering	Electronic Information & Communication Engineering	○	○	○	
Architecture	Architecture	○	○	○	Applicants should have official test scores of language proficiency tests (Korean or English). *It is not possible to get recommendation from KU professors.
	Architectural Engineering	○	○	○	
	Eco Smart City	○	○	○	
Biological Engineering	Biological Engineering	○	○	○	Applicants should contact the department, and your advisor (professor) should be decided in advance.
	Fermentation Manufacturing & Food	○	○	○	
	Cosmetic Biology	○	○	○	
	Advanced Materials	○	○	○	
Mechanical Engineering	Thermo-Fluid & Power Engineering	○	○	○	
	Dynamics & Control	○	○	○	
Computer Engineering	Computer Engineering	○	○	○	
	Future Mobility	○	○	○	
Materials Science and Engineering	Materials Science and Engineering	○	○	○	
	Advanced Materials	○	○	○	
Mechanical Design and Production Engineering	Design & Materials	○	○	○	
	Production & Automation	○	○	○	
	Future Mobility	○	○	○	
Aerospace and Mobility Engineering	Aerospace and Mobility Engineering	○	○	○	
Technology Fusion Engineering	Geospatial Informatics	○	○	○	
	Integrated Climate and Air Quality	○	○	○	
	Intelligent Micro/Nano System	○	○	○	
	Eco Smart City	○	○	○	
Smart Vehicle Engineering	Smart Vehicle Engineering	○	○	○	
	Smart UAM	○	○	○	
Cosmetics Engineering	Cosmetics Engineering	X	○	○	Applicants should have a MA degree related to cosmetics.
IT Convergence Information Security	IoT Security	○	X	X	
	Mobile Security	○	X	X	
	Financial Security	○	X	X	
	Smart manufacturing Security	○	○	○	
	Smart medical Security	○	○	○	
Biomedical Science & Engineering	Biomedical Science & Engineering	○	○	○	
Energy Engineering	Advanced Energy Materials and Devices	○	○	○	
Smart ICT Convergence	Smart ICT Convergence	○	○	○	
Artificial Intelligence	Artificial Intelligence	○	○	○	
Civil, Environmental and Plant Engineering	Civil, Environmental and Plant Engineering	○	○	○	
	Eco Smart City	○	○	○	
Civil Engineering	Civil Engineering	○	○	○	
	Eco Smart City	○	○	○	
Environmental Engineering	Environmental Engineering	○	○	○	
	Eco Smart City	○	○	○	

ARTS AND PHYSICAL EDUCATION		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Music	Voice	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	Composition	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	Piano	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	Orchestral Performance	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Design	Visual Communication Design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Design Planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Design Product	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Living Design	Ceramic Design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Metal Design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Textile Design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Contemporary Art	Contemporary Art	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Dept. of Convergence Sports Science	Convergence Sports Science	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Moving Images	Moving Image	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Sports Medicine & Science	Sports Medicine and Science	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
MEDICINE		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Medicine	Cellular & Molecular Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Applicants should contact the department, and your advisor (professor) should be decided in advance.
	Neuroscience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Anatomy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Infection & Immunology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Molecular Genetics & Pathology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Social Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Tumor Biology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Clinical Science	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Metabolism & Aging	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Advanced Translational Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Translational Stem Cell Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Veterinary Medicine	Veterinary Anatomy & Cell Biology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Applicants should contact the department, and your advisor (professor) should be decided in advance.
	Veterinary Physiology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Pharmacology & Toxicology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Pathology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Microbiology & Infectious Disease	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Public Health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Theriogenology & Animal Reproductive Technology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Internal Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Surgery	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Biomedicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Veterinary Medical Imaging	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Laboratory Animal Medicine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		

INTERDISCIPLINARY INTEGRATED COURSES		PROGRAM			REMARKS
DEPARTMENT	MAJOR	MA	PhD	com- bined	
Culture Contents & Communication	Culture Contents	○	○	○	
	Communication	○	○	○	
World Heritage	World Heritage Protection	○	○	○	
	World Heritage Promotion	○	○	○	
Humanities for Unification	Humanities for Unification	○	○	○	
National Security and Disaster Management	Integrated Major in National Security and Industrial Security	○	○	○	
	Disaster Safety Management	○	○	○	
Human Image	Human Image	○	○	○	
Data Science	Data Science	○	X	X	
Dept. of Carbon-Neutral and Renewable Energy	Carbon-Neutral and Renewable Energy	○	○	○	
Literature and Art Psychotherapy	Literature Therapy	○	○	○	Applicants should have official test scores of language proficiency tests (Korean or English). *It is not possible to get recommendation from KU professors.
	Art Therapy	○	○	○	
	Psychoanalytic Counseling	○	○	○	

\* After the deadline of application, it is not possible to change your selection of department & major.

## 1.6. Admissions Process

### ADMISSIONS PROCESS - COMMON

Each department selects students by thoroughly reviewing the application documents submitted by each applicant. In case of arts and physical education, an additional interview and/or a performance assessment will take place.

Division	Selection method	Note
All Departments	Document screening	* Certain departments may conduct separate interview by themselves.
Arts & Physical Education	Interview and/or a Performance assessment	Clothing & Moving Image have no interview. * Applicants for arts & physical programs must check the interview date and attend accordingly.

### ADMISSIONS PROCESS – PREPARATION ITEMS FOR ARTS & PHYSICAL EDUCATION

CATEGORY	NOTES
Evaluation Criteria	<ul style="list-style-type: none"> <li>Academic performance</li> <li>Study and research plan</li> <li>Commitment to academic excellence related to the field of studies</li> <li>Knowledge and aptitude for the applicant's selected major</li> <li>Selection criteria of each department</li> </ul>
International Trade	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
International Commerce & Business	<p>*Evaluation for Master program will be based on application materials.</p> <ul style="list-style-type: none"> <li>Have an Interview(PhD only)</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
Urban Regeneration	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
Design	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Portfolio and research plan should be submitted</li> <li>Combined &amp; PhD Program: Portfolio, research plan, and MA degree thesis should all be submitted</li> </ul>
Living Design	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Portfolio, research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Portfolio, research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
Literature and Art Psychotherapy	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
Bio & Healing Convergence	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>
Law	<ul style="list-style-type: none"> <li>Have an Interview</li> <li>MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>



CATEGORY	NOTES														
Biological Science	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Mathematics	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Music	<ul style="list-style-type: none"> <li>▪ A performance assessment will be conducted.</li> <li>▪ The applicant can choose between an in-person interview or a virtual interview.</li> <li>▪ In-person interview               <ol style="list-style-type: none"> <li>1) Date: November 8 Fri ~ November 9 Sat, 2024 / Time: 10:00 ~ 11:30</li> <li>2) Place: Will be announced to applicant's E-mail</li> </ol> </li> <li>▪ Virtual Interview               <ol style="list-style-type: none"> <li>1) Deadline to submit your performance video: November 4 Mon, 2024 at 17:00</li> <li>2) Online (ZOOM) Interview: November 8 Fri ~ November 9 Sat, 2024 at 09:00 ~ 10:00</li> <li>3) Submission of performance video                   <ul style="list-style-type: none"> <li>- USB containing a performance video that can verify your identity including one final original file and one backup copy in case of file damage, for a total of two files</li> <li>- File name: Listed in order of 'Major / Application number / Name / Performance number (e.g. Piano DHEA100000 KimOO ID)</li> </ul> </li> <li>4) Submission of ID card for personal identification (scanned or photographed file)                   <ul style="list-style-type: none"> <li>- File name: Listed in order of 'Major / Application number / Name / ID (e.g. Piano DHEA100000 KimOO ID)</li> </ul> </li> </ol> </li> </ul> <p>[Designated Musical Piece for Each Major]</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="background-color: #008000; color: white;">Category</th> <th style="background-color: #008000; color: white;">Designated Musical Piece</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">Vocal Music</td> <td> <ul style="list-style-type: none"> <li>▪ One German Lied</li> <li>▪ One French or British &amp; American Lied</li> <li>▪ One Aria from Opera or Oratorio</li> </ul> </td> </tr> <tr> <td rowspan="2" style="text-align: center;">Instrumental Music</td> <td style="text-align: center;">Piano</td> <td> <ul style="list-style-type: none"> <li>▪ One Piece from Classical period</li> <li>▪ One Piece from Romantic period or twentieth century</li> </ul> </td> </tr> <tr> <td style="text-align: center;">Orchestral Performance</td> <td> <ul style="list-style-type: none"> <li>▪ First and Second Movement of Sonata or Concerto (if fast movement, cadenza should be included)</li> </ul> </td> </tr> <tr> <td colspan="2" style="text-align: center;">Composition</td> <td>Composition of a piano piece based on a given motive between 16 and 24 bars (ca. 60 min.)</td> </tr> </tbody> </table> <p>Applicants should record the test subject song on the USB (video / audio recording) and submit it together with the application document. Then, the webcam interview will be conducted on the actual test date or on a separate date.</p>	Category		Designated Musical Piece	Vocal Music		<ul style="list-style-type: none"> <li>▪ One German Lied</li> <li>▪ One French or British &amp; American Lied</li> <li>▪ One Aria from Opera or Oratorio</li> </ul>	Instrumental Music	Piano	<ul style="list-style-type: none"> <li>▪ One Piece from Classical period</li> <li>▪ One Piece from Romantic period or twentieth century</li> </ul>	Orchestral Performance	<ul style="list-style-type: none"> <li>▪ First and Second Movement of Sonata or Concerto (if fast movement, cadenza should be included)</li> </ul>	Composition		Composition of a piano piece based on a given motive between 16 and 24 bars (ca. 60 min.)
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	Orchestral Performance	<ul style="list-style-type: none"> <li>▪ First and Second Movement of Sonata or Concerto (if fast movement, cadenza should be included)</li> </ul>													
Composition		Composition of a piano piece based on a given motive between 16 and 24 bars (ca. 60 min.)													
Sports Medicine and Science	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Applied Statistics	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Department of Convergence Sports Science	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Food Science & Biotechnology of Animal Resources	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ MA Program: Research plan, Undergraduate degree certificate, and academic transcript should be submitted</li> <li>▪ Combined &amp; PhD Program: Research plan, Undergraduate and Master's degree certificate, and academic transcript should be submitted</li> </ul>														
Contemporary Art	<ul style="list-style-type: none"> <li>▪ Have an Interview</li> <li>▪ Portfolio Submission--Should be consisted of 10 images or representative examples of your art work               <ul style="list-style-type: none"> <li>- Painting: A4-sized photographic reproduction (title, medium, size, and the date of completion for each work should be stated)</li> <li>- Sculpture &amp; Installation: A4-sized photographic reproduction (title, medium, size, and the date of completion for each work should be stated)</li> <li>- Media Art: A4-sized images (time-based work may be submitted in video format files contained in a CD, and title, medium, size, and the date of completion for each work should be included)</li> </ul> </li> <li>▪ Research Plan – 1 page, A4-sized</li> </ul>														

\* Applicants applying to the Arts Division should contact the corresponding departments for further details.

## 2. Required Documents

### 2.1. Required Documents - Precautions

The application materials required by the KU Graduate School can be categorized as follows.

Basic Documents	Nationality Verification	Academic Verification	Proof of Financial Resources
<ul style="list-style-type: none"> <li>- Application Form</li> <li>- Study Proposal</li> <li>- Recommendation Letter</li> </ul>	<ul style="list-style-type: none"> <li>- Certificate of Family Relation</li> <li>- Passport</li> <li>- Applicant's ID</li> <li>- Parent's ID</li> </ul>	<ul style="list-style-type: none"> <li>- Degree Certificate</li> <li>- Academic Transcript</li> <li>- Language Proficiency</li> </ul>	<ul style="list-style-type: none"> <li>- Certificate of Deposit</li> </ul>

The deadlines for major application materials are as follows.

CATEGORY	VALID DATE
Academic Records (Graduation, transcript, etc.)	No expiration date
Family Relationship Record (Family Relations Certificate)	Issued within 6 Months from the beginning date of online application
Family Relationship Record (Death, Divorce, etc)	No expiration date
Financial Documents (Certificate of Deposit)	Issued within 30 days from the announcement of admitted students. Please check 2.6 Proof of Financial Resources carefully regarding details.
English Language Proficiency Test Certificate Korean Language Proficiency Test (S-TOPIK) Certificate	It should be valid during our application period.

#### \* NOTARIZATION & LEGALIZATION

- Every required original document should be issued in Korean or English, and **all documents issued in languages other than Korean or English should be translated and notarized** before submission. **However, if separate guidelines are provided for documents to submit, please follow those directions.**
- Academic Degree Certificate needs to be officially **"certified" by the Korean Consulate** and should be sealed by the Korean Embassy (Consulate General) or **"apostilled"** in 'the country where the graduated university is located. Students of Chinese universities should submit an **"Online Verification Report of Higher Education Degree Certificate"** (CHSI) instead of the confirmed documents from the Korean Consulate.
- For more detailed information on apostille application procedures and its requirements, please refer to the HCCH website's "Apostille Section" (<https://www.hcch.net/en/instruments/specialised-sections/apostille>).
- For the convenience of students living in Korea, we accept certified documents issued by the corresponding country's **embassy in the Republic of Korea**, as they are recognized as equivalent to the above certifications.
- For official language proficiency tests, the transcripts of official/regular tests are only accepted – scores from unofficial/non-regular tests and trial examinations are not accepted.
- When you apply, you must possess a passport with sufficient time left before expiration. (You cannot apply if you do not possess a passport.)
- All application materials submitted will not be returned.
- After the admission decision has been made, a student admitted with expected graduation certificate needs to supplement his/her final graduation certificate (**apostilled or Korean Consulate certified**) and a final academic transcript (written in English - **original**, in other language - **notarized**) to the Office of International Affairs by **February 24 Mon, 2025**, which is before the new semester starts, or admission will be revoked.

## 2.2. Required Documents – Checklist

\*Please make sure to submit 1 Set in total for each order in paper and up-load 1 Set for application

CATEGORY		NOTES	MATERIAL TYPE
		FOREIGN APPLICANTS (NON-CHINESE)	
BASIC REQUIRED DOCUMENTS		Completed Application Form (can be printed out at the application website)	1 Original
		Study and Research Proposal (Use KUGRD-B1 standard form / should be written in English or Korean only)	1 Original
		One Recommendation Letter from a faculty member from your former college or university (You can use our KUGRD-B2 or free template)	1 Original
		Consent Form to Release Personal Information (Use KUGRD-A2 standard form / should be written and signed by applicant)	1 Original
		Consent Form to Release Academic Information (Use KUGRD-A1 standard form / should be written and signed by applicant)	1 Original
		Application Slip of the 97th TOPIK *If you applied for the 97th TOPIK, please submit the slip.	1 Copy
NATIONALITY	FAMILY RELATIONS	Official Family Relationship Record issued by the government of the applicant's country	1 Original
	PASSPORT	Applicant's Passport	1 Copy
	PERSONAL IDENTIFICATION	Applicant's Identification Card & Parents' Identification Card	1 Copy
	ADDITIONAL	Applicant's Alien Registration Card	1 Copy
		Parents' Certificate of divorce or death (English / Korean) *Please refer to 2.4. Proof of Nationality.	1 Original
ACADEMIC RECORD	REQUIRED DOCUMENTS (FOR ALL APPLICANTS)	[AT LEAST ONE OF THE FOLLOWINGS SHOULD BE SUBMITTED] - Test of Proficiency in Korean (TOPIK) level 3 or higher - Completed Korean language level 3 or higher at Konkuk University (Seoul) Language Institute - English language proficiency test score at a certain level *Please refer to 1.4. Quote & Eligibility. *If you do not have any language certificates submit KUGRD-P5 & KUGRD-P6 forms.	1 Original
	FOR MA PROGRAM	Official Undergraduate Degree Certificate (or proof of expected graduation) Official Academic Transcript written in English of Undergraduate Studies * The degree certificate needs to be apostilled or officially confirmed by the Korean Consulate and be sealed by the Korean Embassy or the Consulate General in the country where the graduated school is located. (But, proof of expected graduation is only needed to be notarized.)	1 Original

CATEGORY		NOTES	MATERIAL TYPE
		FOREIGN APPLICANTS (NON-CHINESE)	
ACADEMIC RECORD	FOR PhD PROGRAM	Official Undergraduate Degree Certificates Official Master's Degree Certificates (or proof of expected graduation) Official Academic Transcript written in English of Undergraduate and Master's Studies <b>(* If the transcript is not written in English or Korean, it is needed to be notarized)</b> <b>* The degree certificates need to be apostilled or officially confirmed by the Korean Consulate and sealed by the Korean Embassy or the Consulate General in the country where the graduated school is located.</b> <b>(But, proof of expected graduation is only needed to be notarized.)</b>	1 Original
	FOR CHINESE UNIV. GRADUATES (ADDITIONAL)	Chinese students should submit all general documents along with Online Verification Report of Higher Education Degree Certificate (Please refer to CHSI for more details), <b>instead of Apostille or confirmation from the Korean Consulate.</b>	1 Original
FINANCIAL SUPPORT	AFTER ANNOUNCEMENT OF ADMITTED STUDENTS	1. Certificate of deposit over KRW 20,000,000 (issued in English or Korean) *Please read '2.6. Proof of Financial Resources' carefully.	1 Original
	IF SUPPORTED BY A KU PROFESSOR	1. Financial Support Form by KU Professor ( <b>KUGRD-P1 standard form</b> ) 2. Financial Support Plan Form by KU Professor ( <b>KUGRD-P2 standard form</b> ) 3. Financial Support Plan Consent Form by KU Professor ( <b>KUGRD-P3 standard form</b> ) 4. Research Project Guidance Materials (No form, please submit 1~2 copies in A4 size) 5. Employment Certificate of KU Professor (issued by the Office of Faculty Affairs)	1 Original
ADDITIONAL	If you studied Korean at a language institute in Korea, please submit the certificate.		1 Original
	If you transferred school, please submit your Graduation certificate and transcript of your former school. *If your former school is located in a foreign country, your Graduation certificate and transcript should be translated to English and notarized as well.		1 Copy
	If you studied in Korea as an exchange student, please submit the official academic transcript.		1 Copy
	If you have working experience, please submit the certificate of employment.		1 Copy
For a person who has completed all levels of education equivalent to elementary, junior high, high school, and undergraduate school in a foreign country		1. Graduation certificate and transcript from elementary school to high school *If documents are not written in Korean or English, it is mandatory to translate them to English and notarize them. 2. Certificate of Entry and Departure Record	1 Original
GRADUATE -TO-BE (Deadline: February 24, 2025)	University in Korea	Degree certificate	1 Original
		Transcript	1 Original
	University in a foreign country	Degree certificate	1 Original
		Transcript	1 Original

\* Applicant should submit all required documents listed above all at one for successful application.

\* KU Graduate School may ask for any additional supplementation not mentioned above for necessary clarification.

## 2.3. Basic Documents

### | List of Documents to Prepare |

CAT.	NAME OF DOCUMENT	NOTE
Required Materials	1. Online Application	Print out online application then submit. Applicant is required to sign after confirming the content
	2. Study & Research Proposal	Use the standard form (KUGRD-B1) Type (using a computer) in Korean or English (font size: 10-12 pt)
	3. Recommendation from a professor in your former university (or college)	Use the standard form (KUGRD-B2) or free template. *If you do not use our standard form, your recommendation letter should include a professor's name, department, title, contact information, and his/her autograph. Written in <b>Korean or English</b> . Recommendation from a <b>professor</b> of your degree program will only be accepted.
	4. Consent Form to Release Personal Information	Use the standard form (KUGRD-A2) Applicant is required to sign after confirming the content
	5. Consent Form to Release Academic Information	Use the standard form (KUGRD-A1) Applicant is required to sign after confirming the content

### | Notes |

- Applicant must sign the documents No. 1, 2, 4, and 5.
- Please type (using a computer) your Personal Statement and Study & Research Proposal using the designated forms.
- For recommendation from a faculty (of your degree program), the personal information and signature (or seal) of the recommender (affiliation, contact, etc.) must be included. He/she may submit his/her name card as an attachment.
- If applicant's final degree was obtained at Konkuk University (undergraduate or graduate school), applicant is exempted from submitting a recommendation letter from a faculty.
- For the Consent Form to Release Personal Information, submit only one copy (Korean or English).

## 2.4. Proof of Nationality

### | List of Documents to Prepare |

CAT.	NAME OF DOCUMENT	NOTE
Required Materials	1. Official Family Relationship Record	Official record proving parent-child relationship issued by the government office of the applicant's country of origin
	2. ID Card of Applicant and Parents	A photocopy of both front and back of applicant's and parents' ID cards issued in the respective country (or countries) of origin. <b>Not required to obtain translation copy or notarization (It is possible to check through the Official Family Relationship Record.)</b>
	3. Applicant's Passport	A photocopy of the page containing applicant's personal information Only passports with at least two years left until expiration are valid.
Optional Materials	* Applicant's Alien Registration Card (ARC)	Additional submission applicable to only applicants possessing ARC (i.e., long-term residents in Korea) Photocopy both front and back of currently valid ARC
	* Proof of Divorce of Applicant's Parents	Additional submission for applicable persons Please submit an official divorce certificate that specifies custody rights for the applicant. Translation & Notarization
	* Death Certificate of Applicant's Parent(s)	Additional submission for applicable persons Translation & Notarization

### | Notes |

- Only those materials notarized by the institution authorized by the government of applicant's country are accepted.
- The documents requiring notarization, as listed above, need to be translated into English.
- If certain documents cannot be issued due to the circumstances of the country, it is possible to replace with similar documents (e.g., Birth Certificate).
- For Chinese nationals, a photocopy of the applicant's and parents' Hukoubu need to be additionally submitted.

## 2.5. Academic Records

### 2.5.1. List of Documents to be submitted by Graduates (Graduates-to-be) of Korean Universities

CAT.	NAME OF DOCUMENT	NOTE
Required Materials	1. Certificate of Graduation (or proof of expected graduation)	Submit certificate of graduation (or proof of expected graduation) of undergraduate or graduate school
	2. Academic Transcript	Submit academic transcript of undergraduate or graduate school
	3. Transcript of Official Language Proficiency Test	Please refer to 1.4. Quota & Eligibility.
Optional Materials	* Certificate of Graduation and Academic Transcript of University before Transfer (graduation, enrollment, leave of absence, academic transcript)	Applicable to students who had transferred. <b>(* Exempted for Konkuk undergraduate degree-holding applicants applying to the same master's program)</b> If academic transcript is not in Korean or English, <b>a translated version (in Korean or English) must be also submitted</b>
	* Degree Certificate and Academic Transcript of Undergraduate Program (Including documents from universities prior to transfer)	Applicants to doctoral programs need to submit additionally; <b>if previous universities are not domestic (i.e., Korean), Degree certificate (apostille) and Transcript (notarized or original copy in English) must be submitted (* Exempted for Konkuk master's degree-holding applicants applying to the same doctoral program)</b>
	* Study Permit – Recommendation Form (KUGRD-P5), Admission Agreement for Non-Korean Speakers (KUGRD-P6) (Written by applicant's prospective academic advisor (faculty) at Konkuk)	In the absence of an official language proficiency test, it is possible to substitute with Recommendation Form (KUGRD-P5) and Admission Agreement for Non-Korean Speakers (KUGRD-P6) by the prospective academic advisor of applicant's degree program at KU * Note: Fulfillment of language proficiency test score is required for graduation

#### | Notes |

- Graduates-to-be of domestic universities (graduate schools) must submit the original copy of proof of expected graduation at the time of application (March or April); then, the official certificate of graduation (degree) and final academic transcript (original) by **February 24 Mon, 2025** to the Office of International Affairs.
- The translated versions of the above optional documents for submission must include the translator's name, signature, and contact information.

### 2.5.2. List of Documents for Applicants with Degree (or Graduates-to-be) from Overseas Universities

CAT.	NAME OF DOCUMENT	NOTE
Required Materials	1-1. Degree (Graduation) Certificate [OR] 1-2. Proof of Expected Graduation	Undergraduate or master's graduates must submit "degree" certificate (apostille certificate or Korean Consulate's confirmation) and notarized "academic transcript" (or original copy in English)
	2. Notarized Academic Transcript (or original copy in English)	
	3. Transcript of Official Language Proficiency Test	Please refer to 1.4. Quota & Eligibility.
	4. Consent Form to Release Academic Information	Use the standard form (KUGRD-A1) (Students from Chinese universities also need to fill it out)



CAT.	NAME OF DOCUMENT	NOTE
Optional Materials	* Academic Transcript of University before Transfer	Applicable to students who had transferred. <b>(* Exempted for Konkuk undergraduate degree-holding applicants applying to the same master's program)</b> If academic transcript is not in Korean or English, a translated version (in Korean or English) must be also submitted
	* Undergraduate degree * Undergraduate transcript	Applicants to doctoral programs need to submit additionally; if previous universities are domestic (i.e., Korean), it should be replaced by original copy. <b>(* Exempted for Konkuk master degree-holding applicants applying to the same doctoral program)</b>
	* Study Permit – Recommendation Form (KUGRD-P5), Admission Agreement for Non-Korean Speakers (KUGRD-P6) (Written by applicant's prospective academic advisor (faculty) at Konkuk	In the absence of an official language proficiency test, it is possible to substitute with Recommendation Form (KUGRD-P5) and Admission Agreement for Non-Korean Speakers (KUGRD-P6) by the prospective academic advisor of applicant's degree program at KU * Note: Fulfillment of language proficiency test score is required for graduation
Additional Required Materials	1. Academic Transcript of elementary, middle, and high schools; and Certificate of Graduation	<b>Only applicable for Korean nationals who completed all elementary, middle, and high school education in a foreign (non-Korean) country.</b> To be submitted after receiving notarization from a notarial services institution of the country where institution is located
	2. Certificate of Entry/Departure Record	<b>Only applicable for Korean nationals who completed all elementary, middle, and high school education outside of Korea (Korean nationals abroad).</b> Period of residence from elementary school to university (graduate school) must be proven

## | Notes |

- Degree certificate of overseas universities or graduate schools must be accompanied by a certificate of Apostille (if a country with apostille agreement) or the Korean Consulate's confirmation document (if not a country with apostille agreement). (For the convenience of students residing in Korea, documents certified as true by the embassy of the applicant's country in Korea are recognized as the equivalent of the above certifications. However, certification of only translated materials will not be accepted.
- For applicants expecting graduation, locally notarized proof of expected graduation (documents in English must be notarized as well) and notarized academic transcript(or original copy in English) are to be submitted at the time of application; the final degree certificate and academic transcript must be additionally submitted by February 24 Mon, 2025.
- The translated versions of the above optional documents for submission must include the translator's name, signature, and contact information.
- **Applicants with degrees from Chinese universities must submit an Online Verification Report of Higher Education Degree Certificate(CHSI), instead of a Korean Consulate confirmation.** Even if a Korean Consulate's confirmation has already been received, your degree certificate issued by CHSI is required (mandatory).

## 2.6. Proof of Financial Resources

### 2.6.1. If financially supported by parent(s)

DOCUMENT	NOTE	CAUTION
[1 Original] A certificate of deposit over KRW 20,000,000	<ul style="list-style-type: none"> <li>○ Applicant residing overseas <ul style="list-style-type: none"> <li>- [1 Original] A certificate of deposit in the name of the applicant or the applicant's parents</li> <li>- It should be fixed over six months.</li> <li>- The withdrawal date should be after the beginning date of Fall semester.</li> <li>- It should be issued within 30 days from the announcement of admitted student.</li> </ul> </li> <li>A certificate of deposit with the expiration date is recognized as a valid one until the expiration date. (However, a certificate of deposit will only be accepted up to six months from the issuance date)</li> <li>○ Applicants who are residing in Korea and completed Foreigner Registration <ul style="list-style-type: none"> <li>- [1 Original] A certificate of deposit issued by a Korean bank in the name of the applicant</li> <li>- [1 copy] the first page of a bank book</li> <li>- It must be issued within 30 days from the announcement of admitted student.</li> <li>- It does not need to be fixed over six months.</li> </ul> </li> <li>*If you are residing in Korea but do not complete Foreigner Registration yet, please contact our office in advance.</li> </ul>	<p><b>Accepted students should submit original documents to our office. The deadline will be notified after the final result announcement on Dec 10th Tue.</b></p>

- According to the circumstances, applicant may be requested to submit additional information on parent's employment status and proof of income.
- Please note that if deposit period or amount is insufficient according to KU standards, the application may be excluded from the admissions evaluation.
- **Basically, a certificate of deposit other than the parent's or applicant's cannot be accepted.**
- For exceptional cases, the standard for financial support may be adjusted considering the applicant's situation.

## 2.6.2. If financially supported by prospective academic advisor (faculty) at KU

CAT.	NAME OF DOCUMENT	NOTE
Required Documents	1. Financial Support Form by KU Professor	Use standard form (KUGRD-P1)
	2. Financial Support Plan Form by KU Professor	Use standard form (KUGRD-P2) <b>Total amount to be supported: KRW 20,000,000 or more annually (including tuition)</b>
	3. Financial Support Plan Consent Form by KU Professor & Applicant	Use standard form (KUGRD-P3)
	4. Research Project Guidance Materials	Brief introduction to the project the applicant is expected to participate in <b>Submit 1-2 pages using department's form</b>
	5. Employment Certificate of KU Professor	Issued by KU Office of Academic Affairs

### | Notes |

- The required documents above are requested based on the financial capability criteria for visa issuance stipulated by the Korean Ministry of Justice; the documents will be reviewed during the visa issuance by the local diplomatic office (Korean Consulate)
- Please note that direct requests of supplementary documents (e.g., academic advisor's certificate of deposit, etc.) are recently on the rise, due to the varying standards for visa review in the Korean Consulates in different countries.
- All "standard forms" mentioned above can be downloaded at the "Graduate School Admissions" page on the Office of International Affairs website.
- "Financial Support Plans Form by KU Professor" must be signed by both the professor and applicant in their own handwriting.
- Where a KU professor makes a financial guarantee, the number of international students under the guarantee shall be limited to one, (Additional financial guarantee is only possible when the existing guaranteed international student leaves the country completely, or the relevant supervisor guarantees the existing guaranteed international student if withdrawn)
- Faculty's financial support documents should also be submitted to the Office of International Affairs within the deadline of application material submission.

## 2.7. Others

If there is a gap between the time of graduation (after undergraduate and/or master's) and application, the additional documents below are required for submission.

CAT.	NAME OF DOCUMENT	NOTE
Additional Documents	* Certificate of Enrollment (Completion) at Language Institute	Submit certificate including attendance information if an applicant is/has enrolled in language institute
	* Transcript of Exchange Student Program	Submit if applicant was an exchange student. Submit in Korean or English version
	* Certificate of Employment (Career) from Companies/Institutions	Applicable to applicants with work experience after graduation Submit in Korean or English version; for other languages, attach translated version (Korean or English)

### | Notes |

- The documents above are required for submission if applicable to applicant; if so, they become required documents.
- The documents above will be referred to during document review; make sure to submit all documents.
- The translated versions of the above optional documents for submission must include the translator's name, signature, and contact information.



# 3. Application Procedure Details

## 3.1. Online Application

- The applicant should register, apply, make necessary payments online at the application webpage before the deadline. After the deadline, it is not possible to modify application information, cancel application, nor receive refund for fees paid.
- New international students applying for KU Graduate School should apply through Uwayapply website ([www.uwayapply.com](http://www.uwayapply.com)), and the detailed URL will be notified through the website of Center for International Student Services(<http://ciss.konkuk.ac.kr/>).

### | Guidelines for Completing Application |

CATEGORY	DETAILS
General Items	<ul style="list-style-type: none"> <li>▪ Every item must be accurately filled out, based on the fact.</li> <li>▪ '*' Items with "*" are required; they must be completed</li> </ul>
Type of Admission / Department	<ul style="list-style-type: none"> <li>▪ Choose the type of admission applying for (master's/doctoral/combined) and the department &amp; major.</li> </ul>
Applicant's Information	<ul style="list-style-type: none"> <li>▪ Type applicant's personal information as indicated on applicant's passport</li> <li>- Korean name, English name, date of birth, gender, nationality, and passport number</li> <li>▪ If there is no Korean name, type in English name</li> <li>▪ Type in alien registration number. (Refer to website for detailed instructions when creating your ID at uwayapply website.)</li> <li>▪ Select current country of residence (Korea or overseas), and select type of visa issued for staying in Korea</li> </ul>
Academic Information	<ul style="list-style-type: none"> <li>▪ Type in information on previous university (undergraduate and/or master's)</li> <li>- Period of study (month/day/year), name of previous university, major, degree registration number, and address and contact information of previous university</li> <li>▪ Name of previous university can be selected by clicking the "Search" button. If the name does not appear, try the following: click "Search" ▶ Type in "기타" and click "Search" ▶ Click "기타대학교" on the bottom ▶ Type in name of university</li> </ul>
Applicant's Contact Information	<ul style="list-style-type: none"> <li>▪ Type in current address. (In Korean if domestic; in English if overseas.)</li> <li>▪ Type in accurate information on active cell phone number and home telephone number.</li> <li>▪ Accurately type in applicant's frequently used e-mail.</li> </ul>
Guardian's Information Emergency contact Info	<ul style="list-style-type: none"> <li>▪ Type name, relationship, and contact information accurately.</li> </ul>
Other Items	<ul style="list-style-type: none"> <li>▪ Select items for overseas study expenses.</li> <li>▪ Select Yes/No according to whether applicant is taking language program in Korea.</li> <li>▪ Select level according to level achieved for TOPIK.</li> <li>▪ Select type of test and type in score according to applicant's score achieved.</li> </ul>
Photo Upload	<ul style="list-style-type: none"> <li>▪ Upload applicant's identification photo (3.5cm x 4.5cm). (Taken within the past three months; self-shots ("selfies") not allowed.)</li> </ul>

### | Confirmation of Application |

- Please check your application once more for its accuracy.

### | Payment of Application Fee |

- To complete the application submission process, application fee needs to be paid before the deadline.
- \* For overseas residents, the only payment option is credit card, thus securing a card usable online is required.

### | Confirm Application Printout |

- Upon application fee payment, application will be submitted, and an examinee number provided. (Check your examinee slip and number.)

### 3.2. Mailing Address for Submission of Documents

After successfully completing the online application, every applicant should submit all required documents to the Graduate School Administration Office on time, before the scheduled deadline.

SUBMISSION by MAIL (Recommended)	IN-PERSON SUBMISSION
<p>It is recommended to submit your application materials by post. If you choose to mail your application materials, send them to the address below via post office or international postal carrier.</p> <ul style="list-style-type: none"> <li>* Please check your UWAY and e-mail frequently as insufficient or inadequate documents will be notified via e-mail after review of documents (Accurate e-mail address required)</li> <li>* Applications submitted by mail may take at least 2-3 days or more than one week until final review.</li> <li>* Submission by mail entails the risk of losing your documents; applicant will be held responsible for all disadvantages resulting from the loss</li> </ul> <p><b>[Korean]</b> 우편번호 05029 서울특별시 광진구 능동로 120 건국대학교 법학관 105호 국제처 외국인학생센터</p> <p><b>[English]</b> Manager for Graduate School Admission (International Students) Center for International Student Services, (105, Law School Bldg.) Office of International Affairs, Konkuk University 120 Neungdong-ro, Gwangjin-gu, Seoul, 05029, Republic of Korea</p>	<p><b>[Where to Submit Application Materials]</b> Manager for Graduate School admission (international students) Center for International Student Services, (#105, Law School Bldg.) Office of International Affairs, Konkuk University, Seoul Campus</p> <p><b>[Contact Information]</b> +82-2-2049-6204 <a href="mailto:jadmissions@konkuk.ac.kr">jadmissions@konkuk.ac.kr</a></p>

\* In case all documents are not submitted within our deadline, the applicant will be excluded from the admissions process.

### 3.3. Evaluation of Application Materials

- All arts and physical division applicants need to take an interview and/or performance assessment; thus, it is necessary to check the details through the Office of International Affairs website.
- If an interview and/or performance assessment are/is scheduled, the applicant must arrive at the announced waiting spot 10 minutes before the designated interview and/or performance assessment schedules. Also, **the applicant must bring his/her ID (passport or alien registration card) and portfolios and/or other documents.**  
for the interview and/or performance assessment.
- For all other division (department) applicants, an additional phone interview can take place and depending on the department.

### 3.4. Announcement of Admitted Students

- Successful applicants will be announced through the "Notice board" on the Office of International Affairs website. We do not send individual notifications.
- **Announcement Date: Tuesday at 4 p.m., December 10, 2024(expectedly).** \*Please refer to our website (<http://ciss.konkuk.ac.kr/>).



## 4. Noted items

### 4.1. Tuition Fee

The tuition varies according to each department and major.

DIVISION/DEPARTMENTS	ENTRANCE FEE	TUITION	TOTAL
Humanities & Social Sciences Educational Technology Advanced Industry Fusion	1,015,000 KRW	5,310,000 KRW 6,369,000 KRW	6,325,000 KRW 7,384,000 KRW
Natural Science / Enrichment / Physical Division	1,015,000 KRW	6,369,000 KRW	7,384,000KRW
Engineering / Arts Division	1,015,000 KRW	7,432,000 KRW	8,447,000 KRW
Veterinary Medicine	1,015,000 KRW	8,111,000 KRW	9,126,000 KRW
Medicine	1,015,000 KRW	9,026,000 KRW	10,041,000 KRW

\* The above fees are for 2024 FALL Semester and are adjustable.

### 4.2. Scholarship for International Students

This is our guideline for international students (Graduate School).

CATEGORY	DEPART.	DETAILS		
		QUALIFICATION	AMOUNT	NOTES
New Students Scholarship (1 <sup>st</sup> Sem.)	General	<ul style="list-style-type: none"> <li>TOPIK Level 6</li> <li>English Language Proficiency Test Score TOEFL 530(CBT 197, iBT 71) / IELTS 5.5 / CEFR B2 / TEPS 600(NEW TEPS 326) or higher</li> </ul>	50% of tuition	One of the two conditions should be met
		<ul style="list-style-type: none"> <li>TOPIK Level 3 ~ 5</li> </ul>	30% of tuition	
Enrolled Students Scholarship (2 <sup>nd</sup> ~4 <sup>th</sup> Sem.)	General	Grade Point Average of previous semester 4.25 and higher	50% of tuition	No scholarship will be provided after 4 <sup>th</sup> semester
		Grade Point Average of previous semester 3.50 ~ 4.24	30% of tuition	
		Grade Point Average of previous semester below 3.50	0%	
	Science	Grade Point Average of previous semester 3.50 and higher	50% of tuition	
		Grade Point Average of Last Semester below 3.50	0%	

\*Regarding Enrolled student scholarship (2<sup>nd</sup> ~ 4<sup>th</sup> semester), if the number of selected students is over assigned budget, we will select students who get higher grades.

\* Scholarship for new foreign students is based on the language grade submitted time of application

\* Among the students (Science Department) who have been admitted as a recommended instructor, the scholarship will be awarded based on the language report card issued within May 31(1st semester entrance) and November 30(2nd semester entrance).

\* The students (General Department) who have been admitted as a recommended instructor, the scholarship will not be awarded.



# 5. Campus Map



- |                                      |   |   |
|--------------------------------------|---|---|
| (1) Administration Building          | (11) Life Science Building                    | (21) Engineering Building                       |
| (2) Business Administration Building | (12) Animal Science Building                  | (22) New Engineering Building                   |
| (3) Sanghuh Hall (Graduate School)   | (13) Admissions & Info. Technology Building   | (23) Science Building                           |
| (4) Architecture Building            | (14) Industry-University Cooperation Building | (24) Chang-ui Building                          |
| (5) Art & Design Building            | (15) Veterinary Medicine Building             | (25) International House(International Affairs) |
| (6) Konkuk Language Institute (KLI)  | (16) New Millennium Hall                      | (26) Dormitory (KU:L House)                     |
| (7) University Museum                | (17) Architecture Building                    | (28) Konkuk University Middle School            |
| <b>(8) Law School Building</b>       | (18) Real Estate Building                     | (29) Konkuk University High School              |
| (9) Sanghuh Memorial Library         | (19) Liberal Arts Building                    | (30) Konkuk University Medical Center (KUMC)    |
| (10) Biomedical Science Building     | (20) Student Union Building                   |   |

## Center for International Student Services Office Location and Contact

ADDRESS	LOCATION & CONTACT
<p>[Korean] 우편번호 05029 서울특별시 광진구 능동로 120 건국대학교 법학관 105호 국제처 외국인학생센터</p> <p>[English] Manager for Graduate School Admission (International Students) Center for International Student Services, (105, Law School Bldg.) Office of International Affairs, Konkuk University 120 Neungdong-ro, Gwangjin-gu, Seoul, 05029, Republic of Korea</p>	<p>[Location] (#105, Law School Bldg. #8) Office of International Affairs, Konkuk University, Seoul Campus</p> <p>[Contact Information] +82-2-2049-6204 iadmissions@konkuk.ac.kr</p>

## 6. Contact Information of Department Offices

AFFILIATE	DEPARTMENT	PHONE	OFFICE
HUMANITIES & SOCIAL SCIENCES	Korean Language & Literature	02-450-3324	Liberal Arts Building #110
	English Language & Literature	02-450-3335	Liberal Arts Building #109
	Japanese Culture & Language	02-3437-3391	Education Science Building #319
	Comparative Study of Chinese Korean Language & Literature	02-450-3372	Liberal Arts Building #109
	Philosophy	02-450-3382	Liberal Arts Building #109
	History	02-450-3392	Liberal Arts Building #109
	Geography	02-450-3432	Liberal Arts Building #109
	Education	02-450-3842	Education Science Building #101
	Educational Technology, Counselling Psychology	02-450-3762	Education Science Building #101
	Political Science	02-450-3554	Sanghuh Hall #213
	Law	02-450-3592	Law School Building #402
	Public Administration	02-450-3567	Sanghuh Hall #213
	Economics	02-450-3615	Sanghuh Hall #213
	Business Administration	02-450-3638	Business Administration Building #208
	Business Intelligence	02-450-4036	Sanghuh Hall #501
	Management of Technology	02-450-3638	Business Administration Building #208
	International Trade	02-450-3644	Sanghuh Hall #215
	International Commerce & Business	02-450-4049	Sanghuh Hall #501
	Applied Statistics	02-450-3654	Sanghuh Hall #215
	Food Marketing and Safety	02-450-3757	Animal Science Building #202
	Real Estate Studies	02-450-3364	Haebong Hall #307
	Consumer Information Science	02-450-3775	Sanghuh Hall #623
	Advanced Industry Fusion	02-450-4043	Innovation Building #315
	Urban Regeneration	02-450-4209	Sanghuh Hall #501
Employment Relations	02-450-3638	Business Administration Building #208	
Food Marketing and Safety	02-450-3757	Animal Science Building #202	
NATURAL SCIENCE	Biological Sciences	02-450-3422	Animal Science Building #202
	Chemistry	02-450-3413	Science Building #121
	Physics	02-450-3401	Science Building #121
	Mathematics	02-450-3849	Science Building #121
	Environmental Health Science	02-450-3755	Animal Science Building #202
	Stem Cell & Regenerative Biotechnology	02-450-3667	Life Science Building #209
	Advanced Translational Medicine	02-2049-6190	Biomedical Science Building #210
	Crop Science	02-450-3754	Animal Science Building #202
	Bioscience & Biotechnology	02-2049-6176	Sanghuh Hall #501
	Mathematics Education	02-450-3812	Education Science Building #101
	Clothing	02-450-0589	Art & Design Building #404
	KONKUK-KIST Biomedical Science & Technology	02-2049-6023	Biomedical Science Building #605
	Forestry & Landscape Architecture	02-450-3755	Animal Science Building #202
	Bio & Healing Convergence	02-450-4187	Sanghuh Hall #501
	Animal Science	02-450-3663	Animal Science Building #202
	Food Science & Biotechnology of Animal Resources	02-450-3676	Animal Science Building #202

AFFILIATE	DEPARTMENT	PHONE	OFFICE
ENGINEERING	Chemical Engineering	02-450-3504	Engineering Building A #1105
	Industrial Engineering	02-450-3525	
	Electrical Engineering	02-450-3071	
	Electronic Info. & Comm. Engineering	02-450-3071	
	Architecture	02-450-4062	Architecture Building A #501
	Biological Engineering	02-450-3517	Engineering Building A #1105
	Mechanical Engineering	02-450-3466	
	Computer Engineering	02-450-4071	
	Materials Science and Engineering	02-450-3504	
	Mechanical Design and Production Engineering	02-450-3466	
	Aerospace and Mobility Engineering	02-450-3466	
	Technology Fusion Engineering	02-2049-6031	Life Science Building #209
	Smart Vehicle Engineering	02-450-3529	
	Cosmetics Engineering	02-450-3482	Life Science Building #209
	IT Convergence Information Security	02-450-4036	Sanghuh Hall #501
	Biomedical Science & Engineering	02-450-3702	Life Science Building #209
	Energy Engineering	02-450-3522	Life Science Building #209
	Smart ICT Convergence	02-450-3546	Life Science Building #209
	Artificial Intelligence	02-450-4209	Sanghuh Hall #501
	Civil, Environmental and Plant Engineering	02-2049-6031	Engineering Building A #1105
	Civil Engineering	02-2049-6031	
	Environmental Engineering	02-2049-6031	
ARTS & PHYSICAL	Music	02-456-7801	Education Science Building #313
	Design	02-450-0588	Art & Design Building #404
	Living Design	02-450-0589	Art & Design Building #404
	Contemporary Art	02-450-0590	Art & Design Building #404
	Dept. of Convergence Sports Science	02-450-3835	Indoor Gym #111
	Moving Images	02-450-0590	Art & Design Building #404
	Sports Medicine and Science	02-450-4187	Sanghuh Hall #501
MEDICINE	Medicine	02-2049-6190	Biomedical Science Building #210
	Veterinary Medicine	02-450-3708	Veterinary Medicine Building #201
INTERDISCIPLINARY INTEGRATED COURSES	Culture Contents & Communication	02-450-4038 02-450-3362	Liberal Arts Building #110
	World Heritage	02-450-4187	Sanghuh Hall #501
	Humanities for Unification	02-450-3885	New Millennium Hall #1302
	Security & Disaster Management	02-450-4183	Sanghuh Hall #501
	Human Image	02-450-4036	Sanghuh Hall #501
	Data Science	02-450-4036	Sanghuh Hall #501
	Literature and Art Psychotherapy	02-2049-6094	Sanghuh Hall #501
	Carbon-Neutral and Renewable Energy	02-444-9958	Engineering Building B #264



# Appendix1. List of Application-related Forms

\* Way to Download Forms: Center for International Student Services( <http://ciss.konkuk.ac.kr/> ) ☞ 대학원 유학생 입학

FORM No.	NAME OF FORM	WHO PREPARES?
KUGRD-A1	CONSENT FORM TO RELEASE ACADEMIC INFORMATION	APPLICANT
KUGRD-A2	CONSENT FORM TO RELEASE PERSONAL INFORMATION	APPLICANT
KUGRD-B1	STUDY & RESEARCH PROPOSAL FORM	APPLICANT
KUGRD-B2	RECOMMENDATION LETTER FORM	PROFESSORS IN YOUR FORMER UNIVERSITY
KUGRD-P1	FINANCIAL SUPPORT FORM	KU PROFESSOR (ADVISOR)
KUGRD-P2	FINANCIAL SUPPORT PLAN FORM	KU PROFESSOR (ADVISOR)
KUGRD-P3	FINANCIAL SUPPORT PLAN CONSENT FORM	KU PROFESSOR & APPLICANT
KUGRD-P5	STUDY PERMIT-RECOMMENDATION FORM	KU PROFESSOR (ADVISOR)
KUGRD-P6	Admission Agreement for Non-Korean Speakers	KU PROFESSOR (ADVISOR)

# Appendix2. Samples of Legalization Documents

## Apostille



[www.hcch.net](http://www.hcch.net)

## Korean Consulate Confirmation



Korean Embassy(or Consulate)

## Degree certificate (Chinese University)



[www.chsi.com.cn](http://www.chsi.com.cn)



